

Agenda

Alaska Alternate Assessment Annual Mentor Training

BP Energy Center, 900 East Benson, Anchorage, AK
Thursday and Friday, November 7 & 8, 2013
8:00 AM – 4:30 PM

Trainers:

Aran Felix, Alternate Assessment Program Manager, Alaska Department of Education
 Kim Sherman, Coordinator of Process for Alaska Alternate Assessment, Dillard Research Associates
 Dan Farley, Coordinator of Deliverables for Alaska Alternate Assessment, Dillard Research Associates
 Neal Kingston, Project Director, Dynamic Learning Maps

Purpose of Annual Mentor Training: To train mentors to train Assessors throughout the state who administer alternate assessments that maintain fidelity to the administration and scoring rules and accurately reflect student scores. To provide professional development to mentors: introduce new extended standards and provide an overview of the transition to new alternate assessments in English/language and mathematics.

Thursday, November 7, 2013

Time	Topic
8:00-8:30	Registration and Check-In BP Center provides coffee/tea
8:30-8:40	Housekeeping
8:40-9:00	Icebreaker and Introductions
9:00-9:15	Overview of 2 days
9:15-9:30	Test Security Agreements
9:30-10:30	New Mentor Training: (Veteran Mentors work on refresher skills or join large group) <ul style="list-style-type: none"> • Responsibilities of Qualified Trainers (QT) • Reinforce New QT Training sections online • Provide each with a Quick Reference Guide (flipbook) • Implementation Plan (introduce, activity after lunch) • DTC and Lead QT Responsibilities
10:30-10:45	Break
10:45 -11:30	Reading and Writing Score-behind projects and recommendations for in-district use <ul style="list-style-type: none"> • Results • Tools used • District self-monitoring with Observation tools

11:30-11:45	Overview of upcoming changes <ul style="list-style-type: none"> • Focus Group • All webinar dates and topics
11:45 - 12:45	<i>Lunch on your own. (BP has a cafeteria on the ground floor of the next building. You may leave your belongs in the room.)</i>
12:45-2:00	Training Assessors <ul style="list-style-type: none"> • Logistics of training (with Implementation Plans) <ul style="list-style-type: none"> ◦ Imp Plan on file in district, new QTs submit to Aran • New Mentor “train the trainer” model (how to set up training for AITs) • Monitoring and coaching Protégés • Resetting proficiency tests, upgrading users • Accessing and using Explanation of Answers (EOA) documents
2:00-2:15	<i>Break</i>
2:15-3:45	Monitoring Assessors and Assessment Completion <ul style="list-style-type: none"> • Reporting, monitoring QAs, online tools (with guided practice) • Student reports, new report site logons and passwords (with guided practice) • Guides to test interpretation (plus side by side comparison document)
3:45-4:30	Wrap-Up and work on refresher training/proficiency
4:30	Room clear by 5:00

Friday, November 8, 2013

Time	Topic
8:00-8:30	Registration and Materials, Meet and Greet
8:30-8:45	Welcome, overview, schedule today Purpose, introductions
8:45 – 9:45	Overview of DLM DLM Participation Guidelines Medical Exemption Policy
9:45-10:00	Networking
10:00-11:00	DLM Claims, Conceptual Areas, Essential Elements, and Essential Elements Concept Maps
11:00-11:15	Networking
11:15-12:15	DLM Field Test and Operational Administration
12:15-1:30	<i>Lunch on your own (you may leave your belongings in room)</i>
1:30-2:30	DLM Professional Development Modules
2:30-2:45	Networking
2:45-3:45	DLM Input from the field: Accessibility and Manipulatives
3:45-4:15	Essential Elements – A Deeper Look
4:15-4:30	Questions, Wrap Up